

Cat Foster Plea Team Member Volunteer Position

DESCRIPTION

The basic function of the Cat Foster Plea Team Member is to match up foster homes with cats in need.

WORKING RELATIONSHIPS

The Cat Foster Plea Team Member reports to the Cat Foster Plea Lead. Duties may differ slightly from this Job Description; all duties are outlined by the Cat Foster Plea Lead.

DUTIES AND RESPONSIBILITIES

- Write foster pleas.
- Answer questions about cats in need.
- Coordinate foster placements.
- Communicate with the Cat Foster Manager/Cat Foster Plea Team Lead.

REQUIRED QUALIFICATIONS

- Must be email-savvy with strong writing skills.
- Experience fostering would be beneficial, but not required.

TRAINING

Provided for writing foster pleas and coordinating foster placements

EXPECTATIONS

- Must embody APA!'s core values of innovation, respect, drive, resourcefulness, and inclusion
- Commitment to APA!'s customer experience expectations
- Willing and committed to working well with volunteers and staff in all roles
- All volunteers are expected to uphold by APA!'s Core Values when present on grounds and representing APA! publicly.

TIME COMMITMENT

Volunteer must be able to commit to a consistent day of the week. Time commitment will vary from week to week based on the number of cats in need.

LOCATION

Offsite/Remote Position (telecommuting)

Please note, all volunteer positions are unpaid and do not qualify for employee benefits.