

Cat Foster Mentor Volunteer Position

DESCRIPTION

The basic function of the Cat Foster Mentor is to help guide and support fosters.

WORKING RELATIONSHIPS

The Cat Foster Mentor reports to the Cat Foster Mentor Lead. Duties may differ slightly from this Job Description; all duties are outlined by the Cat Foster Mentor Lead.

DUTIES AND RESPONSIBILITIES

- Check in with fosters to make sure the animal is doing well (kittens every 2 weeks, adults every 4 weeks); remind them of vaccines, spay/neuter, and marketing needs.
- Help guide the cat/kitten to being adoption ready.
- Answer email inquiries from fosters.

REQUIRED QUALIFICATIONS

- Must be email-savvy with strong communication skills.
- Experience fostering would be beneficial, but not required.

EXPECTATIONS

- Must embody APA!'s core values of innovation, respect, drive, resourcefulness, and inclusion
- Commitment to APA!'s customer experience expectations
- Willing and committed to working well with volunteers and staff in all roles
- All volunteers are expected to uphold by APA!'s Core Values when present on grounds and representing APA! publicly.

TRAINING

Provided as needed.

TIME COMMITMENT

Approximately 4 hours per week during kitten season, and 2 hours per week during slower seasons.

LOCATION

Offsite/Remote Position (telecommuting)

Please note, all volunteer positions are unpaid and do not qualify for employee benefits.